Orchard Court (Swindon) Management Company Limited

15 Windsor Road The Lawns Swindon SN3 1JP Tel 0843 88 600 88 Direct 01793 230498 www.orchard-court.co.uk

Advance notice of works:

Painting of rear wall of building

and

Re-staining front boundary fence bordering Selena House

Weather permitting the work to re-paint the rear wall of the building and re-staining of the boundary fence is scheduled to take place between 28 July 2014 and 8 August 2014.

The Contractor's name and contact number is:

Kevin Curtis, telephone number: 07971 531670

Please take care when passing through the passageway and walking at the back of the building during this time as the paintwork will take several hours to dry despite the anticipated hot weather and some drips or spills may occur. The work will be carried out in such a way as to minimise inconvenience to residents. The contractor will not require access to individual flats in order to undertake the work.

Questions?

Should you have any questions please feel free to call or email admin@orchard-court.co.uk

John R Morris FCMA CGMA AIRPM On behalf of

Orchard Court (Swindon) Management Company Limited 20 July 2014